



# TECH Freire

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## Charter High School

### MEETING OF THE BOARD OF DIRECTORS

June 13, 2018

Location: 1026 Market Street, Philadelphia, PA 19107

Board Members Present: William Brinkman, Dawn Eubanks, David Bryant, Bruce Lesser

Board Members Absent: Bruce Levine, Scott Solomon, Lanora Wells

Other: Paul Archibald, Leigh Botwinik, Essence Caleb, Kelly Davenport, Myana Dukes (Freire Charter Student), Gerald Escovitz, Dawn Eubanks, Nicholas Fels, Alexander George (TECH Freire Student), Kait Ginder, Altovise Jackson (TECH Freire Staff), Nicole Jenkins, Raquel Leach, Michael Maholick, Max Matthews, Johnny Mills, Chris Moore, Beth Packel, Bill Ray, Anthony Royster (Freire Charter School Alumni), Dave Shahriari, Hillary Sorin, Kevin Vaughn Jr. (TECH Freire Student), Chris Zagacki

The meeting is called to order at 7:57 AM.

#### I. Public Comment

- a. Essence Caleb, an employee of the Charter Schools Office, introduces herself and notes she would be reaching out to the TECH Freire Board in July regarding TECH Freire Charter High School's charter renewal.

#### II. Executive Session

- a. David Bryant makes a motion for the Board to enter executive session to discuss the Head of School's recent evaluation. William Brinkman seconds.
- b. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- c. The Board is in executive session from 8:27 AM to 8:33 AM.

#### III. Resolutions

- a. Minutes from the Board Meeting on April 11, 2018
  - i. The Board of Directors review the minutes from the Board Meeting on April 11, 2018.
  - ii. David Bryant makes a motion to approve the minutes. William Brinkman seconds.
  - iii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- b. Updated Student Policies for the 2018-19 School Year
  - i. Max Matthews reviews the updates to TECH Freire Charter High School's Student Policies, which included updated graduation requirements to mirror the graduation requirements of Freire Charter School.
  - ii. David Bryant makes a motion to approve the updated Student Policies for the 2018-19 school year. William Brinkman seconds.
  - iii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.

- c. Updated Freire Employee Handbook
  - i. Max Matthews reviews the updates to TECH Freire Charter High School's Employee Handbook.
  - ii. David Bryant makes a motion to approve the updated Employee Handbook. Dawn Eubanks seconds.
  - iii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- d. 2018-19 School Calendar
  - i. The Board reviews the school calendar for the 2018-19 school year.
  - ii. William Brinkman makes a motion to approve the school calendar. Dawn Eubanks seconds.
  - iii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- e. Admissions Policy for the 2019-20 School Year with Participation in Apply Philly Charter
  - i. Max Matthews shares that the admissions policy has been updated to reflect TECH Freire's new involvement in the PSP, Apply Philly Admissions System. Additionally, the new policy has updates to TECH Freire's recruitment policies to mirror changes implemented at the district level.
  - ii. Dave Bryant makes a motion to approve the updated Admissions Policy. Dawn Eubanks seconds.
  - iii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- f. Proposed Fiscal Year 2019 Budget
  - i. Bill Ray reviews the proposed Fiscal Year 2019 Budget and explains that the TECH Freire budget assumptions related to enrollment increased due to the addition of a new grade level, changes in staff composition, and a conservative estimate of next year's capitation rates.
  - ii. David Bryant makes a motion to approve the Fiscal Year 2019 Budget. Dawn Eubanks seconds.
  - iii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- g. Lease Reimbursement Application
  - i. Bill Ray reviews the Lease Reimbursement Application for TECH Freire Charter High School provided by the state which relates to the total number of students in the building as of October 1, 2017.
  - ii. William Brinkman makes a motion to approve the Lease Reimbursement Application. David Bryant seconds.
  - iii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- h. Proposed Donations from Freire Foundation
  - i. David Bryant makes a motion to approve the donations from Freire Foundation. Dawn Eubanks seconds.
  - ii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- i. Comprehensive Plan for 2019-2022
  - i. Max Matthews explains that every three years all Pennsylvania public schools are required to craft a plan for improvement. The comprehensive plan is largely based off the school wide plan the Board approved during the April Board Meeting.
  - ii. William Brinkman makes a motion to approve the Comprehensive Plan for 2019-2022. David Bryant seconds.
  - iii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- j. Reelection of Board Members and Officers
  - i. Max Matthews shares that David Bryant, Bruce Lesser, Bruce Levine, and Scott Solomon are all serving board terms that will be extended to June 2021.
  - ii. David Bryant makes a motion to extend the board terms for the listed Board Members. William Brinkman seconds.

- iii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- k. Board Meeting Schedule for the 2018-19 School Year
  - i. The Board reviews the meeting schedule for the 2018-2019 school year.
  - ii. David Bryant makes a motion to approve the meeting schedule. William Brinkman seconds.
  - iii. William Brinkman, Dawn Eubanks, David Bryant, and Bruce Lesser vote in favor of the motion. There are no votes against and no abstentions. The motion passes.

#### **IV. School Report**

- a. Student Council Update
  - i. Alexander George, a current 11<sup>th</sup> grader at TECH Freire, and Kevin Vaughn Jr., a current 10<sup>th</sup> grader at TECH Freire, share their experiences at TECH Freire over the past year. Kevin notes that, from a student perspective, there are no significant problems at the school academically. However, Kevin does share that the student body has expressed interest in more college aid and support for students to become aware of services which will help with financing college, like FAFSA. Alexander echoes Kevin's sentiments.
  - ii. Kevin shares that he is a member of TECH's Film Club which has been working on a short documentary film titled *North Broad Revival* showcasing the revitalization of North Broad Street. The student film team recently visited local sites on Broad Street like the Divine Lorraine, Osteria, and the Philadelphia MET.
- b. Staff Member Update
  - i. Altovise Jackson, the Student Services Support Specialist at TECH Freire, shares how she works with the deans and special education officers at TECH to help students with behavioral needs. Altovise works closely with students on self-advocacy and helps students understand why there are consequences when they act inappropriately.
  - ii. Recently, Altovise took a group of students who participated in her afterschool program to visit the African American Museum in Washington, DC. The experience was well received and appreciated by the students.
- c. May 2018 Data Packet
  - i. Dave Shahriari shares that the overall climate at TECH has improved compared to last year. The school will be ending the year with similar attendance to last year, with hopes to improve daily student attendance next year. Dave notes that attrition dropped significantly compared to last year, however, the school hopes to reduce attrition numbers further.
  - ii. Dave thanks Altovise Jackson for her remarkable work in supporting the students of TECH Freire.
- d. Charter Renewal Update
  - i. Max Matthews shares that TECH Freire Charter High School's charter renewal will be due in September and his team is already underway preparing for the process. Max notes that although the school has made significant academic improvements over last year, there is still room to grow.

#### **V. Financials**

- a. April 2018 Financial Packet
  - i. Bill Ray reviews TECH Freire Charter High School's April financials.

#### **VI. Advancement**

- a. Summer Uptown Update
  - i. Hillary Sorin shares that fundraising is underway for the upcoming fundraiser, Summer Uptown, scheduled for June 18, 2018 at TECH Freire Charter High School. The current fundraising goal is \$500,000 with \$30,000 left to raise.

#### **VII. Board Committee Reports**

- a. Audit Committee
  - i. Bill Ray shares that the Freire Charter School audits are scheduled for early- to mid-August.
- b. Education Committee
  - i. Leigh Botwinik reviews the June Education Committee report.

**VIII. Governance**

- a. Results of the Annual Evaluation of Build the Future
  - i. Gerry Escovitz reviews the Build the Future evaluation results, completed by the school annually. Gerry notes that the all schools overwhelmingly rated Build the Future's services positively.
- b. Resignation of Matthew Johnson
  - i. Bruce Lesser notes the resignation of Matthew Johnson from the Board of Directors of TECH Freire Charter School.

10:32 AM, meeting adjourned.