



TECH Freire

Charter High School

MEETING OF THE BOARD OF DIRECTORS

September 13, 2018

Location: 1026 Market Street, Philadelphia, PA 19107

Board Members Present: Dawn Eubanks, Bruce Lesser, Bruce Levine (Phone), Scott Solomon

Board Members Absent: William Brinkman, David Bryant, Lanora Wells

Other: Paul Archibald, Leigh Botwinik, Kelly Davenport, Gerald Escovitz, Jason Falconio, Sarah Grugan, Lisa Hoffstein, Nicole Jenkins, Raquel Leach, Max Matthews, Johnny Mills, Chris Moore, Beth Packel, Bill Ray, Maurice Roberts, Anthony Royster, Dave Shahriari, Teryn Thomas, Lorraine White (Phone), Honey Younesie, Chris Zagacki

The meeting is called to order at 7:57 AM.

I. Public Comment

- a. There is no public comment.

II. Resolutions

- a. Review and Approve Minutes from Board Meeting on June 13, 2018
 - i. The Board of Directors review the minutes from the Board Meeting on June 13, 2018.
 - ii. Bruce Lesser makes a motion to approve the minutes. Dawn Eubanks seconds.
 - iii. Dawn Eubanks, Bruce Lesser, Bruce Levine, and Scott Solomon vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- b. Children's Internet Protection Act Policy
 - i. Max Matthews explains the Children's Internet Protection Act Policy, a requirement by law for receiving the federal technology grant. The policy prevents students from accessing explicit or harmful content on the internet while at school.
 - ii. Dawn Eubanks makes a motion to approve the Children's Internet Protection Act Policy. Bruce Lesser seconds.
 - iii. Dawn Eubanks, Bruce Lesser, Bruce Levine, and Scott Solomon vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- c. Fiscal Year 2019 Revised Budget
 - i. Bill Ray explains that the School District of Philadelphia released its 2018-19 capitation rates, which were significantly higher than the rates used to prepare the original FY 2019 budget. The revised budget presents the additional revenues and expenses due to the new capitation rate.
 - ii. Dave Shahriari explains these additional funds will be used for building improvements.
 - iii. Bruce Lesser makes a motion to approve the revised Fiscal Year 2019 budget. Dawn Eubanks seconds.
 - iv. Dawn Eubanks, Bruce Lesser, Bruce Levine, and Scott Solomon vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- d. Freire Deeper Learning Rubric
 - i. Kelly Davenport shares the Deeper Learning Rubric, created in conjuncture with the Heads of School and an outside consultant. This rubric focuses on how strong charter networks evaluate teachers and instruction through a more student-centric lens and establishing a community of learners between both the students and teachers. Using this rubric, the hope is for students to

begin achieving a deeper understanding of course material, not just being taught to prepare for standardized tests.

- ii. Dawn Eubanks makes a motion to approve the Deeper Learning Rubric. Bruce Lesser seconds.
- iii. Dawn Eubanks, Bruce Lesser, Bruce Levine, and Scott Solomon vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- e. Addendum to Academic and Business Service Agreement, Director of Learning
 - i. Bill Ray explains Addendum I to the Academic and Business Services Agreement wherein Build the Future provides services for TECH Freire Charter High School. Addendum I adds the services of the Director of Learning, which were not included in the original agreement or fee. The addendum includes an additional fee based on the cost of the Director of Learning's estimated personnel cost prorated for the projected time to be spent supporting TECH Freire Charter High School.
 - ii. Bruce Lesser makes a motion to approve Addendum I to the Academic and Business Services Agreement, for the Director of Learning, with the understanding that the fee will be adjustable based on re-projections of the estimated prorated personnel cost. Dawn Eubanks seconds.
 - iii. Dawn Eubanks, Bruce Lesser, Bruce Levine, and Scott Solomon vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- f. Addendum to Academic and Business Service Agreement, Director of Community Partnerships & Engagement
 - i. Bill Ray explains Addendum II to the Academic and Business Services Agreement wherein build the Future provides services for TECH Freire Charter High School. Addendum II adds the services of the Director of Community Partnerships & Engagement, which were not included in the original agreement or fee. The addendum includes an additional fee based on the cost of the Director of Community Partnerships & Engagement's personnel cost prorated for the estimated time spent supporting TECH Freire Charter High School.
 - ii. Bruce Lesser makes a motion to approve Addendum II to the Academic and Business Services Agreement, for the Director of Community Partnerships & Engagement. Dawn Eubanks seconds.
 - iii. Dawn Eubanks, Bruce Lesser, Bruce Levine, and Scott Solomon vote in favor of the motion. There are no votes against and no abstentions. The motion passes.

III. School Report

- a. Heads Report
 - i. September Data Packet
 - 1. Dave Shahriari reviews the September Dashboard with the Board of Directors. He notes the total applications for the current school year are up by roughly 600 students. In addition, this school year, the school is serving a much larger percentage of students from the Strawberry mansion Catchment, about 51%. This percentage of catchment students helps align TECH Freire closer to the agreement in their charter.
 - 2. Dave notes that average daily attendance is similar to last year and says the school is working on anew place to increase attendance numbers throughout the year.
 - 3. Dave takes a moment to highlight the keystone scores and their increase over the previous year. Dave notes that last year was the first school year where TECH Freire had an 11th grade class of students. Previous keystone metrics for TECH Freire measured the performance of 10th graders who were not focused on the subject material the Keystone addresses.
 - ii. Objectives and School Plan
 - 1. Sarah Grugan shares that TECH Freire is focusing this year on teacher support. All teaching staff are receiving one-on-one coaching throughout the school year. TECH has shifted the responsibility of three exceptional teachers to focus part of their time on teacher coaching and mentorship.
 - 2. Alongside new coaching efforts, Sarah highlights the schools renewed focus on data and how it can be used in a meaningful way to develop action plans to support student achievement.
 - 3. Sarah notes that TECH Freire will continue to strive for deeper tech-integrated elarning throughout all content areas. To help achieve this, TECH Freire has promoted Jenn Cadieux to a new role of Head of School for Tech Integration.

4. TECH Freire will celebrate their first graduating class in June of 2019.

- b. Staff Update
 - i. There is no staff update at this time.
- c. Student Update
 - i. Honey Younesie, current 11th grader at TECH Freire, touches on her experiences at TECH over the past three year. Honey moved to Philadelphia from Iran before starting at TECH Freire. Honey's English skills have increased significantly over the past two years and she recently passed her Biology Keystone. Honey shares that the staff and students of TECH Freire have made her feel supported and find her confidence.
- d. Charter Renewal Update
 - i. Max Matthews shares that TECH Freire is in a good place for their upcoming charter renewal process. Max will share more information around the renewal during the March Board meeting once the school has completed their formal site visit and financial audits.
- e. Building Update
 - i. Kelly Davenport shares that issues with the roof and condensation pipes have been fixed at TECH. The next major building project the school planned to tackle was the repointing of the brick throughout the building. However, this process has been put on hold while the school addresses a major plumbing issue. Currently, a temporary fix has been installed throughout the building plumbing infrastructure while a long-term plan is discussed.

IV. Financials

- a. June 2018 Financial Packet
 - i. Bill Ray reviews TECH Freire Charter High School's June financials.

V. Advancement

- a. Advancement Update
 - i. There is no update at this time.

VI. Board Committee Reports

- a. Audit Committee
 - i. There is no update at this time.
- b. Education Committee
 - i. There is no update at this time.
- c. 403(b) Committee
 - i. The 403(b) Committee will be convening on Thursday, September 27 via phone. All Board Members are invited to be a part of this committee call.

VII. Governance

- a. 2018-2019 TECH Freire Board Schedule
 - i. The Board reviews the 2018-2019 Board Meeting Schedule.
- b. TECH Freire Board Contact Sheet
 - i. The Board reviews the 2018-2019 Board Contact Sheet and is encouraged to share any changes to contact information with Johnny Mills.
- c. Board Visitation Day
 - i. Scott Solomon shares that TECH Freire Charter High School will be hosting a Board Visitation Day in November. More information will be sent out via email in the coming weeks.
- d. New Build the Future Staff Members
 - i. Kelly Davenport introduces Maurice Roberts, the new Executive Assistant and Alumni Liaison for the Freire Network and 2007 Freire Alum.
 - ii. Kelly also introduces Teryn Thomas, the new Director of Learning for the Freire Network. Teryn will help to strengthen learning and instruction across all Freire campuses.
 - iii. Kelly notes that, in addition to Maurice and Teryn, Build the Future has hired three additional staff members: Vicky Parent, the new Director of Institutional Giving; Hilda Bacon, the new Director of Community Partnerships and Engagement; and Ellen Rohlfing, the new Creative Fellow in Residence.

10:35 AM, meeting adjourned.