



MEETING OF THE BOARD OF DIRECTORS

DECEMBER 11, 2019 | 8 AM

TECH Freire Charter School
2221 N. Broad Street, Philadelphia, PA 19132

Board Members Preset: William Brinkman, David Bryant (phone), Darrell Collins, Dawn Eubanks (phone), Bruce Lesser, Bruce Levine (phone), Anthony Royster (phone), Scott Solomon

Others Present: Kiara Allison, Paul Archibald (phone), Leigh Botwinik, Kelly Davenport, Gerald Escovitz, Lisa Hoffstein, Raquel Leach (phone), Johnny Mills, Chris Moore, Beth Packel, Bill Ray, Melanie Reiser, Teryn Thomas, Charles Ware, Lorraine White (phone), Chris Zagacki

8:05 am, meeting start

I. Public comment

A. There is no public comment.

II. Resolutions

A. Review & Approve Minutes from Board Meeting on October 16, 2019

I. Bruce Lesser makes a motion to approve. William Brinkman seconds.

II. William Brinkman, David Bryant, Dawn Eubanks, Bruce Lesser and Bruce Levine vote in favor of the motion. There are no votes against and no abstentions. The motion passes.

B. 2019-20 Title I Schoolwide Plan

I. Leigh Botwinik reviews the schoolwide plan noting that Board review and approval of the plan is a requirement to receive Title I funds. The plan outlines the school's goals for the current year.

II. William Brinkman makes a motion to approve. Bruce Lesser seconds.

III. William Brinkman, David Bryant, Dawn Eubanks, Bruce Lesser and Bruce Levine vote in favor of the motion. There are no votes against and no abstentions. The motion passes.

C. 2019-20 Title I Teacher Equity Plan

I. Leigh Botwinik reviews the teacher equity plan which examines the school's percentage of certified teachers. Board review and approval is a requirement to receive Title I funds.

II. William Brinkman makes a motion to approve. Dawn Eubanks seconds.

III. William Brinkman, David Bryant, Dawn Eubanks, Bruce Lesser and Bruce Levine vote in favor of the motion. There are no votes against and no abstentions. The motion passes.

D. TECH Freire Bond Deal Resolution

I. Kelly Davenport explains the current bond deal resolution to the TECH Freire board of directors. Kelly notes the bond deal would allow Building Hope Pennsylvania (BHPA), a 501(c)(3) non-profit gifted to Freire Schools from Building Hope, to purchase the TECH Freire building through a bond purchase. These bonds would be issued by Philadelphia Authority of Industry Development (PAID). BHPA would act as the landlord and collect rent payments from TECH Freire for a term of 29 years and 10 months. BHPA Board Members are appointed by the Freire Foundation Board.

II. The bond resolution, if accepted, will authorize the issuance of up to \$15 million in bonds.

III. Bruce Lesser moves to adopt the resolution in the form that has been submitted to the Board of Directors.

- IV. William Brinkman, David Bryant, Dawn Eubanks, Bruce Lesser and Bruce Levine vote in favor of the motion. There are no votes against and no abstentions. The motion passes.
- E. TECH Freire Disclosure Policies and Procedures
 - I. The disclosure agreement outlines the new disclosure that the TECH Freire Board will have to adhere to through their new relationship with Building Hope Pennsylvania. This includes more transparency and reporting related to the Board of Directors, among other things.
 - II. Bruce Lesser proposes a resolution to authorize the appropriate officers of the corporation to adopt in any necessary form the disclosure policies and procedures set forth in the attached. William Brinkman seconds.
 - III. William Brinkman, David Bryant, Dawn Eubanks, Bruce Lesser and Bruce Levine vote in favor of the motion. There are no votes against and no abstentions. The motion passes.

III. School Reports

A. Heads Report

- I. Charles Ware shares that Representative Malcolm Kenyatta recently toured TECH Freire. Dawn Eubanks was present for the tour and shares that it was the best she has ever seen the school.
- II. TECH held their second annual homecoming dance earlier this month and the students had a wonderful time. Students have also appointed grade level representatives who are included in weekly leadership meetings. The intention is to create a full student council in the future.
- III. November Data Packet
 - 1. Charles Ware reviews the data packet noting that attendance is tracking on par with last year, although the school is working on new incentives to increase overall student attendance.
 - 2. Charles notes that the 9th grade on-track metric is significantly down compared to last year. The school is working to address this issue through providing stronger supports for new teachers and additional options for students to improve their grades.

B. Mock Site Visit

- I. Charles Ware shares that on Tuesday, December 17, TECH Freire will host a mock CSO site visit. Kelly shares that leadership from across the network will come to the school and evaluate TECH Freire on a similar rubric used by the Charter School's Office during a formal charter renewal visit.

C. Staff Member Update

- I. There is no update at this time.

D. Student Council Update

- I. There is no update at this time.

IV. Financials

A. October 2019 Financial Report

- I. Bill Ray reviews the TECH Freire financials and notes the only unbudgeted expense this year was one new full-time employee for the special education department.
- II. TECH's enrolment is projected to be lower than last year but Bill is not very concerned about the effect this will have on the budget.

B. FY 2019 Audit Report

- I. Bill Ray reviews the audit report for TECH Freire Charter School. The audit has come back clean with no findings.

C. FY 2019 Auditor Communication Letter

- I. Bill Ray shares that this letter restates that there were no findings in the recent audit report for TECH Freire Charter School.

V. Advancement

A. Advancement Update

- I. Melanie Reiser shares that the annual appeal to previous donors should hit mailboxes within the next few weeks which includes personalized letters sent to all \$1,000+ donors.
 - II. Melanie shares that Freire Schools recently hired Amy Smith to support the Advancement Office.
- B. Bruce Lesser shares that he intends to ask Charles Widger, founder and Executive Chairman of Brinker Capital, to be the Bridge to Wisdom honoree this year. Mr. Widger is one of Freire Schools' largest donors.

VI. Board Committee Reports

- A. Education Committee
- I. There is no update at this time.
- B. Audit Committee
- I. Bill Ray notes the audit report for TECH Freire Charter School has come back clean with no findings.
- C. 403(b) Committee
- I. There is no update at this time.
- D. Safety Committee
- I. There is no update at this time.

VII. Governance

- A. Darrell Collins Resume, TECH Freire Parent
- I. Darrell Collins, a current parent of a TECH Freire student, introduces himself to the Board of Directors. Darrell has a background in finance and operations. Currently, Darrell is working in investment operations. Darrell expresses interested in joining the Board of Directors of TECH Freire and helping support the Freire Schools' Network.
 - II. Bruce Lesser makes a motion to approve. William Brinkman seconds.
 - III. William Brinkman, David Bryant, Dawn Eubanks, Bruce Lesser and Bruce Levine vote in favor of the motion. There are no votes against and no abstentions. The motion passes.

10:10 am, meeting adjourned