



MEETING OF THE BOARD OF DIRECTORS

OCTOBER 9, 2024 | 8 AM

VIA ZOOM VIDEO CONFERENCE CALL INFO | Meeting ID: 835 2025 6951

MEETING LOCATION: FREIRE CHARTER MIDDLE SCHOOL (1026 MARKET ST., PHILADELPHIA PA 19107)

Board Members Present: Doreese Bull, Dawn Eubanks, Linda Kilpatrick, Anthony Royster

Others Present: Kiara Allison, Paul Archibald, Leigh Botwinik, Olivia Burgess, David Byrant, Zy'aire Clark (11th Grade TECH), Kelly Davenport, Pam Dougherty, Promise Evans (11th Grade - FCHS), Brian Galetto, Nicole Jenkins, Raquel Leach, Ashley Lynam, Johnny Mills, Chris Moore, Kathleen O'Connell, Paul Ramirez, Melanie Reiser, Ben Wainwright, Nathan Yufer, Andrea Zepp

Meeting Start, 8:02 AM

I. Public Comment

A. No public comment.

II. Executive Session

A. Slate of Staff

1. Anthony Royster makes a motion to move into Executive Session at 8:04 AM to discuss ***"To discuss any matter involving the ... evaluation of performance ...of any specific ... current ... employee... employed ... by the agency."*** Linda Kilpatrick seconds.
2. Doreese Bull, Dawn Eubanks, Linda Kilpatrick, and Anthony Royster vote in favor. There are no votes against and no abstentions.
3. Anthony Royster makes a motion to exit the Executive Session at 8:20 AM. Linda Kilpatrick seconds.
4. Doreese Bull, Dawn Eubanks, Linda Kilpatrick, and Anthony Royster vote in favor. There are no votes against and no abstentions.

III. Resolutions

A. Review & Approve Minutes from Board Meetings on September 11, 2024 (Attachment 1A)*

1. The board reviews the minutes from September 11, 2024 board meeting.
2. Anthony Royster makes a motion to approve. Linda Kilpatrick seconds.
3. Doreese Bull, Dawn Eubanks, Linda Kilpatrick, and Anthony Royster vote in favor. There are no votes against and no abstentions.

B. Slate of Staff (Attachment 1B)*

1. The board reviews the Slate of Staff.
2. Anthony Royster makes a motion to approve. Linda Kilpatrick seconds.
3. Doreese Bull, Dawn Eubanks, Linda Kilpatrick, and Anthony Royster vote in favor. There are no votes against and no abstentions.

C. Amend Property & Equipment (Federal Grants) # 452 (Attachment 1C)*

1. Johnny Mills shares the Amend Property & Equipment (Federal Grants) #452 policy.
2. This policy is to define TECH Freire Charter School's (the School) internal control policy for the acquisition, maintenance, and disposal of property and equipment acquired or improved with Federal funds. This policy is necessary to ensure compliance with the requirements of 2CFR Part 200, Subpart D - Property Standards.
3. Anthony Royster makes a motion to approve. Linda Kilpatrick seconds.
4. Doreese Bull, Dawn Eubanks, Linda Kilpatrick, and Anthony Royster vote in favor. There are no votes against and no abstentions.

D. Amend Procurement Policy (Federal Grants) #451 (Attachment 1D)*

1. Johnny Mills shares the Amend Procurement Policy (Federal Grants) #451 policy.

2. This policy is to define TECH Freire Charter School's (the School) internal control policy for procurement activities when Federal funds are used. This policy is necessary to ensure compliance with the requirements of 2CFR Part 200, Subpart D - Procurement Standards.
 3. Anthony Royster makes a motion to approve. Linda Kilpatrick seconds.
 4. Doreese Bull, Dawn Eubanks, Linda Kilpatrick, and Anthony Royster vote in favor. There are no votes against and no abstentions.
- E. Adopt Cooperative Purchasing Policy #429 (Attachment 1E)*
1. Johnny Mills shares the Cooperative Purchasing Policy #429 with the board.
 2. This policy is to define TECH Freire Charter School's (the Charter School) internal control policy for cooperative purchasing when Federal funds are used.
 3. Cooperative purchasing allows TECH Freire to save money through volume purchasing discounts, while avoiding the time and expense of conducting competitive bidding.
 4. Anthony Royster makes a motion to approve. Linda Kilpatrick seconds.
 5. Doreese Bull, Dawn Eubanks, Linda Kilpatrick, and Anthony Royster vote in favor. There are no votes against and no abstentions.
- F. Amend Procurement Policy (Non-Federal) #411(Attachment 1F)*
1. Johnny Mills shares the Procurement (Non-Federal) Policy #411 with the board.
 2. This policy is to define TECH Freire Charter School's (the School) internal control policy for procurement activities when State or local funds are used. If federal funds are used (partially or fully), Policy #451 (Procurement- Federal Funds) should be used.
 3. Anthony Royster makes a motion to approve. Linda Kilpatrick seconds.
 4. Doreese Bull, Dawn Eubanks, Linda Kilpatrick, and Anthony Royster vote in favor. There are no votes against and no abstentions.

IV. School Report

- A. Staff & Student Update
1. Brian Galletto introduces Zy'aire Clark (11th Grade TECH Student) to the board.
 2. Zy'aire Clark has attended TECH Freire since the 10th grade and he shares how welcoming and loving the school has been for him throughout the years.
 3. Zy'air shares that the school's extracurricular activities have been super beneficial for him and his fellow classmates
 4. He states how appreciative he is on how the school is making sure all students are feeling safe on a day to day basis.
 5. Zy'aire is on the football team and loves the new gym that allows him and his teammates to practice.
 6. Over the years hands-on learning has helped polish his current skills and he appreciates how the staff meet him where he is to be a better student.
- B. Heads Report
1. October Freire Dashboard (Attachment 2A)
 - a) Brian Galetto says the school is doing spirit week and it has been so exciting this week for not only the staff but the students.
 - b) Brian notes how dramatically the culture in the school has changed and how the students are showing up each day for school.
 - c) Recently, the School held a Keystone Data day to help students understand their test scores and prepare them to mentally tackle the next keystone wave.
- C. Health Insurance Renewal
1. Paul Ramirez shares that he and his team have been gathering input from staff regarding potential changes to the health insurance plan.
 2. Volunteers from each Board will review potential changes on November 6th and then a proposal will be shared with the full board at the meeting on November 13th at 8am.
- D. Philly Magazine - Freire Schools (Attachment 2B)
1. Melanie Reiser and Chris Moore share Philadelphia Magazine has placed Freire Charter School in the top 20 schools list of 2024.
- E. Samaritan Fund*
1. Paul Ramirez states this is a charitable fund to provide financial assistance to those who have troubles with their insurance and it makes a customizable plan to help the staff with their insurance plan and payments.
 2. Last year we had two staff and each was \$55,000 and currently we have one former employee who will be covered by the Samaritan fund this year.
 3. Linda Kilpatrick makes a motion to approve. Anthony Royster seconds.
 4. Doreese Bull, Dawn Eubanks, Linda Kilpatrick, and Anthony Royster vote in favor. There are no

votes against and no abstentions.

V. Financials

A. August 2024 Financial Report (Attachment 3)

1. Ben Wainwright reviews the August 2024 Financial Report with the board.
2. TECH Freire currently holds an enrollment of 539 students as of August 31, 2024 which is higher than the budgeted amount of 490.
3. Total revenue for the academic year is expected to be \$9.9 million which is in alignment with the originally projected budget assuming TECH Freire can maintain an average enrollment amount of 490.
4. TECH Freire is projected to end the year with a surplus of \$75,000.

B. Audit Update

1. Nathan shares he received the draft audit recently and is pleased with the results so far. A final audit report will be provided at the December board meeting.

VI. Advancement

A. Advancement Report (Attachment 4)

1. Melanie Reiser shares that the FY25 unrestricted fundraising target is set to \$775,000 which is \$150,000 per Freire campus.
2. Currently the Advancement Team has raised \$236,000 in donations and pledges, which leaves \$538,000 to the estimated network-wide goal.
3. FY25 Fundraising preliminary ideas surround the following:
 - a) Establishing an unrestricted fund in Kelly Davenport's honor, and soliciting donations from major donors, vendors, and friends during her last year as network CEO.
 - b) Holding the Bridge to Wisdom fundraiser in the spring (likely May) to celebrate the 25th anniversary of the organization (and the key programs that make up Freire Schools). Honor Kelly Davenport with the award.
 - c) Possibly holding a cultivation event (e.g. Coffee and Conversation) at one of our Philadelphia schools, with a special emphasis on encouraging our newest Board members to introduce people in their personal and professional networks to Freire Schools.

B. Political Landscape

1. Freire Schools continues to pay close attention to any proposed charter regulation, budget cuts or proposed changes to the charter school renewal process.

VII. Governance

A. FCMS Board Visitation Day | October 9, 2024 at 10am

1. Olivia Burgess invites both boards to participate in the annual board visitation days at FCMS today.

B. FCSW Board Visitation Day | October 17, 2024 at 9am

1. Olivia Burgess invites both boards to participate in the annual board visitation days at FCSW on October 17, 2024.

Meeting Adjourned, 9:32 AM